

GOVT. OF WEST BENGAL  
OFFICE OF THE COMMISSIONER OF POLICE  
SILIGURI POLICE COMMISSIONERATE  
MALLAGURI, P.O. PRADHANNAGAR  
SILIGURI (WB), PIN-734003

Memo No...../F&S/E


Dated...../...../2024

Quotation Notice

Sealed Quotations are invited by the undersigned from reputed and interested supplier for supply of curtain cloth on urgent basis for the financial year 2024-25.

Procedure and General conditions for filling Quotation Forms :

1. Interested suppliers are requested to submit their quotations in a sealed cover addressed to the Dy. Commissioner of Police (HQ), Siliguri Police Commissionerate, Siliguri 2. The quotations in sealed covers should be submitted to this office on or before 26/09/2024 before 12 noon. Bids received after the due date/time shall not be entertained. 3. The received bids shall be opened on the same day at 03.00 pm 3. The rates should be quoted inclusive of all taxes and charges for one year. 4. The rates both in words and figures without any corrections or over writing should be quoted in Appendix-A. 5. No conditionals quotations will be entertained. 6. Quotation should be submitted along with attested photo copies of Trade License, PAN Card, GST registration, IT/P.Tax clearance certificate etc. 7. Bids must be signed and stamped by an authorize person. 8. Mode of payment will be as per Govt. Rules. 9. The payment will be made subject to availability of fund received from Govt. from time to time. 10. The undersigned reserves the right to accept or reject any quotation without stating the reason whatsoever.

  
Dy. Commissioner of Police (HQ)  
Siliguri Police Commissionerate, Siliguri

Memo No. 2165/1(4)/F&S/E

Dated. 19./11./2024

Copy forwarded for information and necessary action to :-

1. All CsP/SsP under West Bengal Police.
2. Treasury Officer, Siliguri
3. O/C, CCRB, Siliguri P.C. Please arrange to upload the notice on Website.
4. Office Notice Board.

  
Dy. Commissioner of Police (HQ)  
Siliguri Police Commissionerate, Siliguri

Appendix-A

To  
The Dy. Commissioner of Police (HQ)  
Siliguri Police Commissionerate  
Siliguri.

Sub : Quotation for supply of curtain cloth

Sir,

With reference to your quotation notice memo no...../F&S/E dtd.....2024  
inviting quotations for supply of curtain cloth.

I/ We hereby submit quotation in sealed envelope.

I / We have read the terms and conditions of the tender/quotation notice and  
accepted the same.

Sl. No.	Name of the items	Quantity	Cost inclusive of all taxes & charges
1.	Curtain cloth (Blackout Fabric) including all fittings & fixings	Per Sqft	

Date :

Signature of the Authorised person

Name

Office Seal