



**Government Of West Bengal
Office Of The Commissioner Of Police,
Mallaguri Police Line ,Siliguri**

Memo No.1518/SPC-E

Date: 09/08/2024

Tender Reference No. 02 /2024-25/SPC

Date: 09/08 /2024

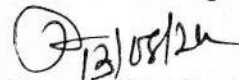
Subject: Suppy of Office Stationary items for one year.

NOTICE INVITING E-TENDER

E-Tender is invited by the Dy.Commissioner of Police (Hq.), Siliguri Police Commissionerate on behalf of Siliguri Police Commissionerate from the bonafide Firms/Suppliers etc. to quote item wise rate of **Office Stationary Items** as per **Annexure attached with detailed bid documents available in <https://wbtenders.gov.in>** for enlistment as suppliers for the mentioned items on requisition as will be placed by the competent authority for a period of one year from the date of agreement in two bid system.

- The rate so quoted following details in all Columns as per the Proforma in BOQ.
- Bid to be submitted online through the website <https://wbtenders.gov.in> latest by **11/09/2024 within 16:00 hrs.**
- The Office reserves the right to accept or reject any quotation without stating the reason whatsoever.
- The quotations will be kept at the custody of the Dy. Commissioner of Police (H.Q.), Siliguri Police Commissionerate.
- All the articles to be delivered must be according to the sample/Specification. The representatives of intended bidders are advised to visit the Police Office/Line Siliguri Police Commissionerate to inspect the sample/Quality specification on any working date before submission of bids.
- Delivery time allowed for supplying intended articles / items as indicated in the Part - A of the detailed tender documents are very restrictive .Failure to comply to the desired time schedule for delivery ,shall lead to rejection of accepted bids without any further notice and the concerned bidders will be blacklisted from participating any subsequent Tender.
- Intended Bidders shall liable to deliver requisitioned items to the respective section of Siliguri Police Commissionerate as will be indicated in the requisition/indent/supply orders at their own costs of bidders.

- The rate quoted should be cumulative of GST and all other taxes as applicable. Quoted rate must be less than ongoing market price. Price quoted above the Maximum Retail Price will be rejected.
- No additional costs on carrying / transportation/ levis/local taxes/insurances whatsoever etc. shall be entertained over and above Lowest item rate(L1) discovered through financial bids of technically qualified bidders on supply and replacement if any within stipulated time.
- The decision of the Commissioner of Police , Siliguri Police Commissionerate will be final and binding in all respect.
- Bidders are requested to read and understand the guidelines, directions and conditions content in the bid document very carefully ,non-compliance to any single matter at any stage during the validity of tender shall lead to rejection of bids and cancellation of agreement .
- Successful bidders shall be required to engage into an Agreement with the authority of Siliguri Police Commissionerate as per enclosed Proforma attached with detailed bid documents. The agreement shall be arranged by the successful bidder/bidders at their own costs.
- The detailed Tender documents can be downloaded from the web portal : <https://wbtenders.gov.in>

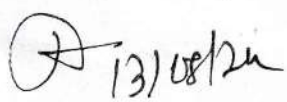

 Dy. Commissioner of Police (HQ)
 Siliguri Police Commissionerate

Memo No.1518/I(11)/SPC-E

Date: 09/08/2024

Copy Forwarded for information and with the request to display in Notice Boards and official website, to

- 1) The Inspector General of Police (O), West Bengal.
- 2) The Commissioner of Police, Siliguri Police Commissionerate.
- 3) The Commissioner, Siliguri Municipal Corporation.
- 4) The CEO, Siliguri Mahakuma Parishad, Siliguri.
- 5) The District Magistrate, Darjeeling.
- 6) The District Magistrate , Jalpaiguri.
- 7) The CEO , Siliguri Jalpaiguri Development Authority, Siliguri.
- 8) The Sub Divisional Officer , Siliguri Sub Division.
- 9) The Treasury Officer, Siliguri Treasury I.
- 10) The OC, CCRB with instruction to publish in the web site of Siliguri Metropolitan Police.
- 11) Office File


 Dy. Commissioner of Police (HQ)
 Siliguri Police Commissionerate