

GOVT. OF WEST BENGAL
OFFICE OF THE COMMISSIONER OF POLICE
SILIGURI POLICE COMMISSIONERATE
MALLAGURI, P.O. PRADHANNAGAR
SILIGURI (WB), PIN-734003

Memo No. 443/F&S/E

Dated. 01/02/2024

Notice Inviting Quotation

Sealed quotations are hereby invited from reputed firms/suppliers/contractors for supply of Spare parts /equipments of Computers/printers etc.

Procedure and terms and conditions for filling Quotation Forms :

Sealed quotation in single envelop along with attested photo copies of Trade License, PAN Card, GST registration, IT/P.Tax clearance certificate etc. must be submitted to the office of the undersigned by 07/03/2024 (01:00 P.M.) The Sealed cover will be opened on the same day at the chamber of the undersigned at 03:00 P.M. The rates should be quoted inclusive of all taxes and charges in Appendix-A..The rates both in words and figures without any corrections or over writing should be quoted. No conditionals quotations will be entertained. Bids must be signed and stamped by an authorize person. Mode of payment will be as per Govt. Rules. The payment will be made subject to availability of fund received from Govt. from time to time. The undersigned reserves the right to accept or reject any quotation without stating the reason whatsoever. The under signed also reserves the right to distribute the work/supply to any of the contractor/Firm/ Supplier as he dim fit and proper as per accepted rate for any completion of work/supply.


Dy. Commissioner of Police (HQ)
Siliguri Police Commissionerate
Siliguri

Memo No. /1(8)/F&S/E

Dated. /02/2024

Copy forwarded for wide publication to :

1. All CsP/All SsP/All SsRP/All COs of WBP.
2. The District Magistrate, Darjeeling.
3. The Commissioner, Siliguri Municipal Corporation, Siliguri.
4. The S.D.O. , Siliguri
5. The Sub-Divisional Information & Cultural Officer, Siliguri.
6. The Treasury Officer, Siliguri Treasqury-I, Siliguri =
7. The OC, CCRB, Siliguri P.C. for display the notice in the website of Siliguri P.C.
8. Office Notice Board.

~~Dy. Commissioner of Police (HQ)
Siliguri Police Commissionerate
Siliguri~~

Appendix-A
LIST OF COMPUTERS SPARE PARTS/EQUIPMENTS

SI No	Name of spare parts/equipments	Brand	Rate
1	Anti Virus 3 User Pack (One Year)	Quick Heal Total Security	
2	Anti Virus 3 User Pack (One Year)	Quick Heal Pro	
3	Keyboard (USB Type)	HP/Intex/logitech	
4	Mouse Optical (USB Type)	Logitech/HP/Intex	
5	Mother Board 110	ASUS / MSI	
6	Mother Board 310	ASUS / MSI	
7	Mother Board (410 Chip Set)	ASUS / MSI	
8	Microsoft Soft CD (Window-7)	Branded	
9	Microsoft Soft CD (Window-8)	Branded	
10	Microsoft Soft CD (Window-10)	Branded	
11	Pen Drive (32 GB)	HP	
12	Pen Drive (32 GB)	Sandisk	
13	Pen Drive (64 GB)	Hp	
14	Pen Drive (64 GB)	Sandisk	
15	15Pen Drive (128GB)	Sandisk	
16	Cabinet with SMPS	Intex/Zebronics	
17	External Hard Disk Drive (2 TB)	Seagate / WD	
18	External Hard Disk Drive (3 TB)	Bafflow/Trangit	
19	External Hard Disk Drive (4 TB)	HP	
20	Hard Disk Drive (1 TB-Sata)	Seagate / WD	

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SI No	Name of spare parts/equipments	Brand	Rate
21	Hard Disk Drive (2 TB-Sata)	Seagate / WD	
22	Hard Disk 4 TB Surveillance	Seagate / WD	
23	Paper Cancer for LaserJet Printer	Reputed Brand	
24	Paper Pickup Roller for LaserJet printer	Reputed Brand	
25	Pressure Rollar of Laser Printer	Reputed Brand	
26	RAM 4GB DDR -III	A-Data	
27	RAM 4 GB DDR IV	A-DATA	
28	RAM 8 GB DDR IV	A-DATA	
29	Taplon Paper of LaserJet Printer	Reputed Brand	
30	Logic Card of laser printer	Reputed Brand	
31	Scanner for laser printer	Reputed Brand	

Sir,

I/We offer the rates as lowest for supply of computer spare parts/equipments after accepting the Terms & Conditions in the Quotation Notice No. 443/E dtd. 01/08/24. and agreed to abide by them.

Signature with date :

Name in block letters :

Contact Mobile No.

Seal of the firms/suppliers :

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