



GOVERNMENT OF WEST BENGAL
OFFICE OF THE COMMISSIONER OF POLICE,
Mallaguri Police Line, SILIGURI

MEMO NO. 1312/SPC-E

DATE. 20/7/23

Tender Reference No. 06/2023-24/SPC,
Subject : Miscellaneous Printing Works and Supply

Date :17 /07/2023

NOTICE INVITING E-TENDER

E-Tender is invited by the Dy. Commissioner of Police; Siliguri Police Commissionerate (SPC) on behalf of Siliguri Police Commissionerate from the bonafied Firms/Suppliers etc. to quote item wise rate of **Miscellaneous Printing works and Supply** as per **Annexure-"I" attached with detailed bid documents** for enlistment as suppliers for the mentioned items, on requisition as will be placed by the competent authority for a period of one year from the date of agreement in two bid system to be submitted online through the website <https://wbtenders.gov.in> latest by **07/08/2023(18.00 Hrs)**.


Tentative procurement value based on previous records is Rs. 10,00,000/- (Rupees Ten Lakh only) taking all items put to tender. It may vary as per actual requirement.

- The rate so quoted following details in all Columns as per the Proforma in BOQ.
- The Office reserves the right to accept or reject any quotation without stating the reason whatsoever
- The quotations will be kept at the custody of the Dy. Commissioner of Police (HQ), Siliguri Police Commissionerate (SPC).
- All the articles to be delivered must be according to the sample/Specification. The representatives of intended bidders are advised to visit the Police Office, Siliguri Police Commissionerate (SPC) to inspect the sample/Quality specification on any working date before submission of bids.
- Bidders willing to participate shall maintain buffer stock at Siliguri to ensure timely supply on placement of requisition.
- The bidder/bidders concerned whose quotation will be accepted must supply the articles maximum within 07 (Seven) days from the date of requisition of the same by the Siliguri Police Commissionerate, failing which their offer will be rejected without notice and they will be blacklisted for any subsequent purchase of articles from this office.
- Intended Bidders shall have to deliver requisitioned items to the respective section of Siliguri Police Commissionerate (SPC) as will be indicated in the requisition/indent/supply orders at their own costs of bidders.

- No additional costs on carrying / transportation/ levis/local taxes/insurances etc. shall be entertained over and above Lowest item rate(L1) discovered through financial bids of technically qualified bidders on supply and replacement if any within stipulated time.

The detailed Tender documents can be downloaded from the web portal : <https://wbtenders.gov.in>

Bidders are requested to read the instruction content in the bid document very carefully as defective tender are liable to be cancelled.



**Dy. Commissioner of Police (HQ)
Siliguri Police Commissionerate**

MEMO NO. 1312/SPC -E

DATE. 20.7.23

Copy Forwarded for information and with the request to display in Notice Boards and official website, to

- 1) Director General & Inspector General of Police, West Bengal.
- 2) Inspector General of Police (o) , West Bengal.
- 3) Commissioner of Police, Siliguri Police Commissionerate.
- 4) Commissioner, Siliguri Municipal Corporation
- 5) CEO, Siliguri Mahakuma Parishad, Siliguri
- 6) District Magistrate, Darjeeling.
- 7) Sub Divisional Officer , Siliguri Sub Division.
- 8) Treasury Officer, Siliguri Treasury I
- 9) Treasury Officer, Siliguri Treasury II


**Dy. Commissioner of Police (HQ)
Siliguri Police Commissionerate**

Detailed Bid Documents

(A) Important Date & Time Schedule:

Sl. No	Particulars	Date	Time
01	Uploading of N.I.T documents online (Publishing Date)	25.07.2023	14.00 hrs
02	Documents download start date (Online)	25.07.2023	14.00 hrs
03	Bid submission start date (Online)	25.07.2023	14.00hrs
04	Pre Bid Meeting	27.07.2023	17.00hrs
04	Documents download end date (Online)	05.08.2023	18.00 hrs
05	Bid submission closing date and time (Online)	05.08.2023	18.00 hrs
06	Technical Bid opening and Evaluation date	07.08.2023	11.00 hrs
08	Financial bid opening date and time	TO BE COMMUNICATED IN DUE COURSE	

(B) Supply Schedule on Placement of Requisition, Delivery Point:

Fresh Order	Replacement Order
Normally Within maximum 07(Seven)Days of Placement of requisition/supply Order/ Indent	Positively Within 02 (Two) Day of official Intimation
Delivery Point:	
Police office, Siliguri Police Commissionerate, Mallaguri Police Line, Siliguri-734003	
EMD Requirement :Rs.20,000/- (Rupees Twenty Thousands only)	