

GOVT OF WEST BENGAL  
OFFICE OF THE COMMISSIONER OF POLICE  
SILIGURI POLICE COMMISSIONERATE  
MALLAGURI, P.O. PRADHANNAGAR  
SILIGURI (WB), PIN-734003.

Memo No. 273/E

Dated 04/02/2025

**Employment Notification**

**Engagement of Senior Legal Consultants on contractual basis.**

Applications are invited from eligible candidates for engagement as Senior Legal Consultants on contractual basis in Siliguri Police Commissionerate.

Details of the engagement:

**1. Eligibility Criteria:-**

- i) Applicant must be a Law Graduate from any recognised University.
- ii) The applicant must possess a Degree of Law from a recognized university and be a registered legal practitioner.
- iii) Retired PP/APP and advocates having served or on government panels tendering legal advice in criminal matters may also apply.
- iv) Age Limit: The candidates should not be more than 64 years of age on the date of engagement.

**2. Responsibilities (nature of job) :-**

A) In matters where FIR has been registered

1. To tender legal advice to the Investigating Officers during: (i) All stages of investigation i.e. from the registration of case to the filing of charge sheet. The work will also include help in drafting legal papers.
- (ii) To provide legal advice in Bail matters and Misc. matters in various courts, including Hon'ble Supreme Court and High Courts.
2. To assist the IOs in drafting questionnaires for seeking opinions from experts, i.e. Doctors, Forensic Science Laboratories (CFSL & FSLs), etc.
3. To Discuss and share case laws and prominent judgments of the Hon'ble High court and Apex Court, respectively.
4. To assist the IOs in interpreting the laws, statutory rules and regulations and amendments thereof.
5. To advise the IOs in preparation of the Final Report to ensure convictions.
6. To provide all guidance and assistance for ensuring conviction during trial of cases.

**B) Miscellaneous Matters**

1. To assist in preparing replies to notices received from various Commissions and statutory authorities.
2. To assist in making replies to writs/SLPs and other matters of Hon'ble High Court/Supreme Court.



**Note :** The selected candidates, i.e. the Legal Consultant, shall render only legal advice to the Investigation officers of West Bengal Police at the Police Stations/Offices.

**3. Other Terms and Conditions :**

- i) The tenure of the consultants will be for one year which may be renewed annually depending on their performance.
- ii) Termination of contract : One month notice.

4. Consolidated Remuneration : Rs.40,000/- per month

5. Number of post : 04 (four)

**How to Apply :**

Interested candidates may submit their applications as per format in Annexure-I along with their bio-data, copies of educational certificates, experience certificates etc. to the following address or through e-mail: [legalcellspc@gmail.com](mailto:legalcellspc@gmail.com) / [cpslg@wbpolice.gov.in](mailto:cpslg@wbpolice.gov.in)


**Last date for receipt of applications:** 15 days from publication of this notice.

**Address for submission of Application:** The Commissioner of Police, Siliguri Police Commissionerate, Mallaguri, P.O. Pradhannagar, Siliguri (WB) Pin-734003

**Note:** Application received in response to the advertisement will be scrutinized and shortlisted candidates will be called for a personal interview.

The undersigned reserves the right to reject any or all applications without assigning any reason.

Encl : Annexure-I

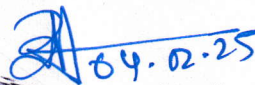
  
Commissioner of Police  
Siliguri Police Commissionerate  
Siliguri.

Memo No. 273...../1(4)/E

Dated.....04/02/2025

Copy for information and necessary action to :

1. O/C, CCRB, Siliguri PC. Please arrange to upload the notice on our Website:  
<https://siliguripc.wbpolice.govt.in>
2. I/C, Legal Cell, Siliguri PC
3. The Secretary, Siliguri Bar Association, Siliguri Court.
4. The Controller of Finance, Siliguri PC
5. Court Inspector, Siliguri PC

  
Commissioner of Police  
Siliguri Police Commissionerate  
Siliguri.

Annexure-I  
APPLICATION FOR ENGAGEMENT AS SENIOR LEGAL CONSULTANTS ON  
CONTRACTUAL BASIS

1. Name of Applicant (Block Letter).....

2. Address : .....  
.....

3. Contact No.: .....

4. Email ID : .....

PROFESSIONAL QUALIFICATIONS:

1. Degree in Law (LL.B/LL.M.) :

2. Enrolment No. with Bar Council:

3. Years of experience in legal practice:

DOCUMENTS ATTACHED:

1. Copy of LL.B/LL.M. degree certificate
2. Enrolment certificate with bar Council
3. Experience certificate(s)
4. Age proof certificate
5. Any other relevant document(s)

DECLARATION:

I hereby declare that the information provided by me is true and correct. I understand that any false information may lead to rejection of my application.

Signature:

Date:

Note:

1. Application along with supporting documents may be sent to the office of the Commissioner of Police, Siliguri Police Commissionerate, Mallaguri, P.O.Pradhannagar, Dist. Darjeeling (WB), Pin-734003 or through e-mail by 15 days from publication of notice (E-Mail: [legalcellspc@gmail.com](mailto:legalcellspc@gmail.com) / [cpslg@wbpolice.gov.in](mailto:cpslg@wbpolice.gov.in) )