



**FIRST INFORMATION REPORT**  
(Under Section 154 Cr. P.C.)

3222006250 911  
2326

P.S. Bhaktinagar Year 2023 FIR No. 911/25 Date 12/09/25  
2023 Sections 316(b) / 318(b) Sections -  
Sections - iv) Others Acts & Sections -

3. (a) Occurrence of offence : Day ..... Date From 26/04/25 Date To .....  
Time Period ..... Time From ..... Time To .....

(b) Information received at P.S. Date 12/09/25 Time 11:10 hrs  
(c) General Diary Reference : Entry No (s) 627 Time 11:10 hrs

4. Type of Information written (typed) Written / Oral

5. Place of Occurrence : (a) Direction and Distance from P.S. Beat No. ....

(b) Address Levi's Store, Vega Circle, Serohi Road, Sighuni

(c) In case outside limit of this Police Station, then the Name of the P.S. .... District .....

6. Complainant / Informant :

(a) Name Santosh Kumar Shrestha  
(b) Father's / Husband's Name Lt. Ratra Bahadur Shrestha  
(c) Date / Year of Birth ..... (d) Nationality Indian  
(e) Passport No. .... Date of Issue : .... Place of Issue .....  
(f) Occupation Operation Manager, CS Trade Link Pvt. Ltd.  
(g) Address Levi's Store, Vega Circle, Serohi Road, Sighuni

7. Details of known / suspected / unknown accused with full particulars

(Attach separate sheet, if necessary):  
① Nitin Kumar Bhattacharya of Kobbani Champasani, Champasani, Daryabari

8. Reasons for delay in reporting by the Complainant / Information

9. Particulars of properties stolen / involved (Attach separate sheet, if necessary):

① A. 46,988/- (Rupees Forty Six Thousand Nine hundred Eighty Eight)

10. Total value of properties stolen / involved

11. Inquest Report / U.D. Case No. If any

12. FIR Contents (Attach separate sheets, if required): The original typed complaint which is treated as FIR is attached herewith.

13. Action Taken : Since the above report reveals commission of offence(s) as mentioned at item No. 2., Registered the case and took up the investigation / directed ASI Mukul Basu to take up investigation / refused investigation / transferred to P.S. .... on point of jurisdiction. FIR read over to the Complainant / Informant, admitted to be correctly recorded and a copy given to the Complainant / informant free of cost.

14. Signature / Thumb impression of the Complainant / Informant is on the complaint  
Signature of the Station Officer [Signature]  
Name SPR. Anil Chakraborty

15. Date & Time of despatch to the court : DR No. 135 Date 13/9/25 Bhaktinagar Police Station SPC Rank : No. JL Bhaktinagar AS, SPC

Date: 10/09/2025

To

The Inspector-In-Charge  
Bhaktinagar Police Station  
Siliguri Metropolitan Police  
Government of West Bengal

Received on 12/09/25 at 11:10 hrs vide  
GOC no- 627 and started Bhaktinagar  
As case no- 911/25 Dtd- 12/09/25  
US 316(a)/318(a) BNS, 2023 and  
endorsed to ASI Mohan Bora for its  
investigation.

Inspector-In-Charge  
Bhaktinagar Police Station-5  
Siliguri Police Commissionerate

**Sub: Complaint regarding misappropriation of company funds by ex-employee Mr Nitin Bhattacharya**

**Respected Sir,**

With due respect, I wish to lodge a complaint against **Mr. Nitin Kumar Bhattacharya**, who was employed as the Store Manager of our Levi's Store at Vega Circle Mall, Siliguri, and has since resigned from our organization. His particulars are as follows:

**Name:** Nitin Kumar Bhattacharya

**Address:** Kolabari Champasari, Champasari, Darjeeling, West Bengal - 734003

**Aadhaar No.:** 7950 2025 06916

**Contact No.:** 7908511073

On **26.04.2025**, during a routine review of the store's CCTV footage, it was clearly observed that Mr. Bhattacharya accepted cash payment from a customer but failed to generate a sales invoice. The said cash amount was misappropriated by him. This act constitutes not only a direct violation of the Company's Standard Operating Procedures but also a **serious breach of trust**.

When confronted with the evidence at our Head Office in Kolkata, Mr. Bhattacharya verbally admitted to his misconduct and shortly thereafter tendered his resignation.

Further, upon reconciliation during the Stock Audit of the store, a **total shortage of Rs. 46,988/- (Rupees Forty-Six Thousand Nine Hundred Eighty-Eight only)** has been identified.

In view of the above facts, I most humbly request you to kindly register this complaint, conduct a thorough enquiry, and take appropriate legal action against **Mr. Nitin Kumar Bhattacharya** in accordance with the provisions of law.

I shall remain obliged for your prompt and necessary action in this matter.

List of Enclosures (Annexures)

1. Annexure-1: Resignation letter signed and dated 06/05/2025 by Mr. Bhattacharya and also the mail copy sent through his personal mail id [nitinbhattacharya6960@gmail.com](mailto:nitinbhattacharya6960@gmail.com) addressing to [hr@csigroup.in](mailto:hr@csigroup.in) on 07/05/2025
2. Annexure-2: Full & Final Settlement Statement with signature and date
3. Annexure-3: Appointment letter
4. Annexure-4: Secure link to download CCTV footage dated 01.05.2025
5. Annexure-5: Handover sheet and audit reconciliation documents

Thanking you,  
Yours faithfully,

(Authorized Signatory)  
C.S. Trade Link Pvt. Ltd.

**C.S. TRADE LINK PVT LTD**  
Levi's Store  
Vega Circle,

Serake Road, Siliguri- 734008  
GSTIN : 19AADCC6379C1ZK

9382409737.

Father Name - Late Kalna Bahadur Bhrestha

*(Handwritten Signature)*  
Bansh. Kumar. Shrestha